

Minutes of the Streets, Sanitation, & Traffic Safety Committee Budget Review Meeting

Bountiful City Streets Department
950 South 200 West, Bountiful, UT
April 18, 2016 (4:00 p.m.)

Present:

Committee Members:	Richard Higginson, Kendalyn Harris, John Marc Knight
City Manager:	Gary Hill
Assistant City Manager:	Galen Rasmussen
Department Personnel:	
	Gary Blowers, Streets and Sanitation Director
	Charles Benson, Assistant Director, Streets
	Sherry Steed, Administrative Assistant
	Paul Hartvigsen, Sign and Paint Supervisor
	Paul Rowland, City Engineer
	Lloyd Cheney, Assistant City Engineer
	Todd Christensen, Public Works/Environmental Engineer
	Angel Pineda, Storm Water Employee

Official Notice of this meeting had been given by posting a written notice of same and an agenda at the City Hall and providing copies to the following newspapers of general circulation: Davis County Clipper, Standard Examiner, and on the Utah Public Notice Website.

Committee chair Richard Higginson called the meeting to order at 4:04 p.m., and welcomed those in attendance.

PRESENTATION OF BUDGET

Streets Department

Gary Blowers presented the budget for the Streets department. Major projects underway or planned and line item expenditures were discussed including:

1. New Local Option Transportation Tax (\$600,000).
2. Street signage replacement.
3. Concrete repair for tree root problems with sidewalks.
4. Reclassifications of expenditures for telephone costs were made to properly reflect these costs in the telephone account.
5. Replacement of the Streets Department roof.
6. Street overlays and asphalt treatments (including HA5 and chip seals).
7. Equipment replacements to update the fleet.

39 8. Review of lane striping needs including school areas and crosswalks. The current contractor
40 has performed well and is planning to continue work at the same contract cost in the new
41 budget year.

42 An overview of staffing in the department was made along with department responsibilities which
43 include maintenance of 160 miles of roadway. Fee schedules were reviewed (no changes).
44 Committee chair Higginson asked about plans for keeping asphalt repair prices charged by the Streets
45 department in line with the market price. Gary Blowers responded that costs are being watched and
46 adjustments are proposed as needed. The long-term capital plan was also reviewed in the committee
47 with brief comments on projects.

48 Recycling Fund

49 Gary Blowers presented the budget for the Recycling fund. The fee charged to residents needs to be
50 increased in the new fiscal year to account for increases coming from the contractor (Ace Disposal)
51 and to provide for billing and similar administrative costs. The rate proposed for fiscal year 2016-2017
52 will be \$2.75 per can. Staff has been satisfied with the service quality delivered by the current
53 contractor including the service center and the assigned representative. Currently, there are 12,386
54 first cans and 265 second cans that are billed each month.

55 Storm Water Fund

56 Gary Blowers presented the budget for the Storm Water Fund. New storm drain line will be added in
57 the Fawn Lane area along with Creekside Park. Fees are proposed for increase to cover the cost of
58 service and capital replacement. A \$1.00 per Equivalent Residential Unit (ERU) will be proposed for
59 fiscal year 2016-2017 with an additional \$1.00 per ERU increase in the fiscal year 2017-2018 budget.
60 Committee members asked questions of staff as to plans for storm drain facilities in Creekside Park.
61 Both Paul Rowland and Todd Christensen provided an overview of plans for handling runoff water in
62 the area of Mill Street and the park itself.

63 A question was asked on the definition of ERU. The Equivalent Residential Unit (ERU) is calculated by
64 assessing the amount of impervious surface area of the average size home in Bountiful. The average
65 is 3,828 square feet. Each property in Bountiful (both residential and commercial) is assessed for ERU
66 and billing accordingly. Credits are allowed for onsite detention of storm water. New regulations
67 related to low impact development will require onsite detention for new developments or existing
68 areas with disturbed property of one acre or more. The new regulations require onsite detention to
69 handle 0.6 inches of water before runoff can occur.

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Landfill Fund

73 Gary Blowers presented the budget for the Landfill Fund. Collections revenue is split currently 10% to
74 the Landfill fund and 90% to the Sanitation fund (no change). There is a change in fees proposed for
75 Compost and Wood Chips sales. Compost fees will rise from \$30 per ton to \$35 per ton (\$2 per bag to
76 \$5 per bag) and Wood Chip fees will rise from \$20 to \$25 per ton. Salvage metal sales revenue is
77 projected to be lower due to the price of metal for recycling.

78 Expense line items reviewed include changes in part-time wages to provide a small market based
79 adjustment. The Landfill is budgeting also for a loader replacement via lease which is shown in the
80 operations and maintenance section versus capital for accounting purposes. There is also provision
81 for a study to evaluate Bountiful City's alternative ground water protection standards.

82 Gary Blowers reviewed staffing at the Landfill and also reviewed planned equipment purchases with
83 the committee for future years from the long-term capital plan.

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Sanitation Fund

85 Gary Blowers reviewed the budget proposed for the Sanitation Fund with the committee. It was
86 noted that the department has a regular fleet of five sanitation trucks. The collections revenue is
87 again split 90% to Sanitation and 10% to Landfill to appropriately fund both operations. In discussing
88 line item budget details Gary Blowers mentioned that the costs for the Household Hazardous Waste
89 program are projected to rise 3% for fiscal year 2016-2017 with the current contractor. Staff is
90 reviewing other proposals to hopefully reduce costs while maintaining high levels of quality.

91 Garbage can replacements were discussed with the committee. There is typically an eight week
92 turnaround from order to delivery with Rotational Molding (current provider). An alternative provider
93 (Totter) is being considered depending on quality of product. It was noted that Sanitation fund staff
94 are actively involved in repairing cans as they wear out. This service was highlighted as a valued
95 service by the committee. A used rear loading sanitation truck and a pickup truck are the only
96 planned purchases for fiscal year 2016-2017. Since there are no large curbside sanitation truck
97 purchases planned in the fiscal year 2016-2017 budget this will result in a large dollar decrease
98 between budget year 2015-2016 and 2016-2017.

99 Committee chair Richard Higginson made a motion to accept the tentative budgets of the Streets
100 department, Recycling fund, Storm Water fund, Landfill fund and Sanitation fund, as presented, and
101 Committee member Kendalyn Harris seconded the motion. Voting was unanimous with Committee
102 members Higginson and Harris voting "aye".

103 The meeting adjourned at 5:30 p.m. on a motion made by Committee chair Higginson and seconded
104 by Committee member Harris. Voting was unanimous with Committee members Higginson and Harris
105 voting “aye”.